

new horizons preschool

Fees & Administration Leaflet

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Age	3 - 5 year old children
Opening Hours	<p>8.00am – 5.30pm</p> <ul style="list-style-type: none"> Both Campuses open Monday to Friday 8.00am to 5.30pm. New Horizons Preschool is closed on public holidays and for a 4-week period over Christmas. Date of Closure for 2025 will be Tuesday 23 December.
Enrolments	<ul style="list-style-type: none"> Enrolments from 2025 are inclusive of all 48 weeks of preschool operation during the calendar year <i>[this enrolment arrangement differs from previous years]</i>.
2025 School Year Structure	<ul style="list-style-type: none"> The curriculum structure for the 2025 school year includes: <ul style="list-style-type: none"> Orientation & Settling Four Teaching Terms [core program] <i>Connections</i> Program [core program] Exhibition of Inquiry & Learning From 2025, the <i>Connections</i> program has been added to our CORE teaching & learning curriculum. Our aspiration for <i>Connections</i> is to support children in developing agency, resilience, positive attitudes, values and skill sets within each two week program. The <i>Connections</i> calendar is timetabled for April, July & October.
Attendance Patterns	<p>Preschool Enrichment Program (3 to 5 years)</p> <ul style="list-style-type: none"> 5 day attendance (Monday to Friday) 3 day attendance (Monday to Wednesday) OR (Wednesday to Friday) 2 day attendance (Monday to Tuesday) OR (Thursday to Friday) <p>Please note that kindergarten aged children are unable to attend New Horizons Preschool as ‘additional days’ to a school-based kindergarten program.</p>
Preschool Fees	<p>Preschool Enrichment Program - \$139.35 per day</p> <ul style="list-style-type: none"> Accounts are emailed on a weekly basis. All Parents/Guardians are required to pay fees through <i>iPay direct debit</i> from a nominated cheque/savings or credit card. Fees are reviewable at the end of each financial year. <p><i>New Horizons Preschool is approved for the purposes of child care subsidy (CCS) to reduce out of pocket fees you pay.</i></p>
Art & Stationery Levy	\$50 [charged quarterly, at the commencement of each teaching term]
Enrolment Deposit	<p>A \$350 enrolment reservation deposit is required on acceptance of a child’s placement.</p> <ul style="list-style-type: none"> This deposit is deducted from your first invoice. This deposit is non-refundable and will be forfeited if your child does not take a place at our preschool.
Orientation Session	\$25 [sessions for new students to be held on 24th January 2025]
Notice Periods	Any request to reduce or withdraw enrolment is subject to 4 week’s written notice, or full fees will be charged in lieu of notice.

Financial Support	Details of Child Care Subsidy (CCS), Government benefits and eligibility criteria can be obtained from the Australian Department of Human Services Website.								
Illness & Absences	<p>In the event of absence due to illness or any other reason:</p> <ul style="list-style-type: none"> ▪ Full fees applicable to the normal booked session will be charged. ▪ Absences due to medical conditions, with a medical certificate provided, will be charged at 85% of the full fee. ▪ CCS will cover up to 42 absence days a year with no documentation and unlimited sick days if you're able to provide a medical certificate or similar. 								
Discounted fees for family Holidays	<p>Families may apply for a holiday discount, available for planned child absences from preschool for a period up to 4 weeks.</p> <ul style="list-style-type: none"> ▪ Families can receive a 15% 'holiday discount'. ▪ Applications for discounted fees require a 4 week written notice period, otherwise <i>full fees applicable to the normal booked session will be charged</i>. ▪ The holiday discount is available for a maximum of 4 weeks per family, per financial year. ▪ Fee payments need to be up-to-date to receive the holiday discount ▪ CCS is still payable for planned holiday absences. ▪ All families are entitled to receive a maximum of 42 allowable absence days per child each financial year. 								
Late Fees	<p>A system of payments for late departures operates at the Preschool to cover overtime payments due to staff. These fees are strictly enforced.</p> <p><u>LATE FEE SCHEDULE</u></p> <table> <tr> <td>\$30</td> <td>First 10 minutes, or part thereof</td> </tr> <tr> <td>\$60</td> <td>Second 10 minutes, or part thereof</td> </tr> <tr> <td>\$90</td> <td>Third 10 minutes, or part thereof</td> </tr> <tr> <td>\$120/hour</td> <td>From 6pm onwards</td> </tr> </table>	\$30	First 10 minutes, or part thereof	\$60	Second 10 minutes, or part thereof	\$90	Third 10 minutes, or part thereof	\$120/hour	From 6pm onwards
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Public Holidays	There is no charge for Public Holidays or periods of preschool closure. Please refer to your Parent Handbook for 2025 public holiday dates.								

2025 Curriculum Structure

2025	START	FINISH
Orientation	Friday 24th January	
Term One	Wednesday 29 January	Friday 11 April
Autumn Connections	Monday 14 April	Thursday 24 April
Easter Break	Friday 18 April	Monday 21 April
Term 2	Monday 28 April	Friday 4 July
Winter Connections	Monday 7 July	Friday 18 July
Term 3	Monday 21 July	Friday 26 September
Spring Connections	Monday 29 September	Friday 10 October
Term 4	Monday 13 October	Friday 12 December
Celebration Arrangements	Monday 15 December	Tuesday 23 December

2025 Public Holidays [There is no charge for Public Holidays or periods of preschool closure]

HOLIDAY	DATE
New Year's Day	Wednesday 1 January
Australia Day [observed]	Monday 27 January
Royal Hobart Regatta	Monday 10 February
Eight Hour Day	Monday 10 March
Good Friday	Friday 18 April
Easter Monday	Monday 21 April
ANZAC Day	Friday 25 April
King's Birthday	Monday 9 June
Royal Hobart Show	Thursday 23 October
Christmas Day	Thursday 25 December
Boxing Day	Friday 26 December